

## Senior Application Checklist

- \_\_\_ 1. Update your list of “schools I am thinking about” in Naviance
  - <http://connection.naviance.com/ludlowe>
- \_\_\_ 2. Ask a teacher to write a Letter of Recommendation and provide her/him with:
  - Ask teachers **at least 3 weeks in advance** of the application deadline.
  - After asking teacher in person, send request through Naviance. Go to the colleges tab. Click colleges I’m applying to. Scroll down to Teacher Recommendations. Click add/cancel requests. Under Add New Requests use the drop down bar to choose the teacher you want to make the recommendation. Add a note to the teacher in the box on the left. Add a second teacher if needed. Scroll to the bottom of the page click update request.
  - Write a thank you letter to each teacher who wrote a letter of recommendation for you.
- \_\_\_ 3. Fill out the Common Application [www.commonapp.org](http://www.commonapp.org) and FERPA statement on Naviance.
- \_\_\_ 4. Sign up and prepare for SAT/ACT.
  - [www.sat.org/register](http://www.sat.org/register)
  - [www.actstudent.org/start](http://www.actstudent.org/start)
  - Send official scores to colleges through SAT/ACT websites
- \_\_\_ 5. Complete Senior Forms located in document library in Naviance
  - Student Questionnaire
  - Student Activity Form
  - Personal Information
  - Parent Brag Sheet
  - Permission to Release Records
  - Request for Transcript
  - Request for First Marking Period Grades (if applicable)
- \_\_\_ 6. Schedule appointment with your counselor at **least 3 weeks prior** to first deadline.
- \_\_\_ 7. Keep grades your #1 priority (many schools request 1<sup>st</sup> marking period grades).
  - We automatically send 1st semester grades to all schools you applied to.
- \_\_\_ 8. Visit college representatives in the College and Career Center.
  - In Naviance see “Visit Schedule” for list of colleges and visit dates.
- \_\_\_ 9. Standardized Test Dates

Test Dates	Registration Deadlines
<b>SAT</b> October 1, 2016	September 1, 2016
<b>SAT</b> November 5, 2016 (FLHS)	October 7, 2016
<b>SAT</b> December 3, 2016 (FWHS)	November 3, 2016
<b>ACT</b> September 10, 2016 (FWHS)	August 5, 2016
<b>ACT</b> October 22, 2016 (FWHS)	September 16, 2016
<b>ACT</b> December 10, 2016	November 4, 2016

## General Information for College Applications

- School Code: 070187
- Graduation Date: June 13, 2017 (tentative)
- Class of 2017: 356 Students
- GPA: 4.0 Weighted Scale
- Rank: None
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