

FAIRFIELD LUDLOWE HIGH SCHOOL

Office for Pupil Services and Counseling

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Vanessa Montorsi, Director of Pupil Services and Counseling
Julie Delmonico, Administrative Assistant

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Dear FLHS Student/Parent,

As a student who is enrolled in at least one Advanced Placement course, I am sending you information needed to complete your registration and payment for the College Board AP Exam(s). All students enrolled in an AP course are expected to take the AP Exam in May.

Scoring well on an AP exam can often earn students college credit for their high school class, saving a significant amount on tuition. Many colleges and universities will award you college credits based upon your score. Other colleges may award placement credits, or allow you to waive an initial course requirement. To check the AP credit policy of most colleges and universities, click [here](#).

Students taking AP exams are excused from regular classes at FLHS on the day(s) of the exam. *You must provide your own transportation to and from the exams.*

Each AP exam costs **\$105.00**. FLHS desires that every student has the opportunity to take their AP exams. Students requiring financial assistance should contact Ms. Montorsi, in Room 266 or by email at vmontorsi@fairfieldschools.org if you have not done so already.

AP Exam Registration/Payment

To complete your registration and pay for your AP exam, click [here](#). Please be sure to have a credit card or debit card available before beginning the registration and payment process. Follow the directions on the registration and payment website if you would like to pay by check.

To complete the registration and payment process, students must answer all of the required questions. Registration and payment is not complete until students have received the pdf confirmation page that is provided at the end. We strongly recommend that parents and students are **both present** while registering for AP Exams to ensure that the correct exams are ordered.

The following are important dates for the AP Exam registration and payment process:

- **Monday, October 1, 2018** at 8:00 AM – **Registration Begins**
The website to register is [here](#).
- **Thursday, November 1, 2018** at 8:00 AM – Registrations and payments after this date and time will incur a **\$25 late fee** per exam.
- **Thursday, November 8, 2018** at 1:00 PM – **Registration Ends.**
- **Sunday, November 11, 2018** – Registrations that are not paid by 1:00 PM will be cancelled and exams will not be ordered.
- **Tuesday, November 13, 2018** – Date by which students may receive a full refund.

- **Thursday, February 28, 2019** – May cancel an exam with a cancellation fee of \$40.00.

If you have any questions or concerns, please feel free to contact me or your school counselor.

Sincerely,

Vanessa 

Vanessa Montorsi
Director of Pupil Services and Counseling