



Vanessa Montorsi, Director of Pupil Services and Counseling

Dear Parent/Guardian,

You are receiving this letter because College Board has approved for your child to receive **100% extended time** on the PSAT School Day administration. This means your child will receive **5 hours and 55 minutes** to complete the PSAT, instead of 2 hours and 55 minutes. They must remain in the testing room for the entire 5 hours and 55 minutes to receive this accommodation.

On October 10, 2018, all students who are testing with 100% extended time will report to an assigned room (signs will be posted and students will receive a pass). **Testing will occur over TWO days**, October 10 and 11. On October 10, testing will occur from 7:30 a.m.-1:00 p.m. Bus service will be available for those students who normally take a bus to school. On October 11, testing will occur from 7:30 a.m.-9:00 a.m. Students will resume their regular schedule on October 11 once testing has ended.

Students with 100% extended time are strongly encouraged to **bring a snack** to eat during break as they will not be served lunch on the first day of testing. Students with 100% extended time students **WILL** receive lunch on the second day of testing.

Once again, students testing with extended time must **remain in the testing room for the entire time** they are allotted. If your child does not want to test with their accommodations and you are in agreement, please sign the bottom of this form to opt your child out of testing with accommodations for the PSAT School Day administration. Please return this form to room 266 by Wednesday, October 3.

100% Extended Time Schedule	Reading	Writing & Language	Math No Calculator	Math Calculator <i>*This test will be given on October 11</i>	Total PSAT (including breaks)
	60 minutes	70 minutes	50 minutes	45 minutes	5 hours 55 minutes
	5 minute break	5 minute break	End Day 1 Testing	5 minute break	
	60 minutes			45 minutes	
5 minute break					

If you have additional questions regarding the PSAT School Day administration or questions regarding your child's accommodations, please contact your child's school counselor.

Best Regards,

Vanessa

Vanessa Montorsi
 Director of Pupil Services & Counseling

I _____ would like to opt my child _____ out of testing with
(parent first/last name) (child first/last name)

accommodations for the October 10, 2018 PSAT School Day administration.

(parent signature)