

# Fairfield Warde High School

755 Melville Avenue • Fairfield, Connecticut 06825 • (203) 255-8354 • FAX (203) 255-8284



Paul A. Cavanna  
*Headmaster*  
Caryn F. Campbell  
*Director, Student Services*  
Kurt A. Simonsen  
*Fitts Housemaster*  
Steven L. Fekete  
*Townsend Housemaster*  
Brian T. Keating  
*Pequot Housemaster*  
Seth C. Fry  
*Athletic Director*

August 2019

Dear Warde Families,

I hope you are enjoying a restful summer vacation. My name is Paul Cavanna, and I am truly honored to serve as your headmaster. We are going to have an exceptional school year! Our faculty and staff have been diligently preparing for the first day of school and we are eagerly awaiting your arrival. Students can access their schedule via the Infinite Campus portal on **Wednesday, August 21, 2019**. The Warde High School Core Values of being Welcoming, Academic, Respectful, Dynamic, and Ethical will continue to be the foundation of our work that will guide us through the 2019 – 2020 school year.

We would like to extend a sincere welcome to our incoming Grade 9 students to our school community. Freshman orientation is scheduled for **Wednesday, August 28, 2019** from 7:30 a.m. to 11:45 a.m. The day will commence in the auditorium followed by a homeroom period and a visit to each class. Finally, students will conclude their day in the courtyard for a picnic. Upperclassmen will be present to assist our new students in navigating the building.

Again, the first day of school for ALL students is scheduled for **Thursday, August 29, 2019**. Students will start the day in homeroom where final schedules, lockers, and handbooks will be distributed. Furthermore, we will be holding class assemblies during the first two days of school to provide our student body with the essential information required to have a productive school year.

The 2019 – 2020 school year is going to be remarkable! Warde is an excellent school comprised of dedicated educators that are here to support our students both inside and outside of the classroom. Maya Angelou stated, “My mission in life is not merely to survive, but to thrive; and to do so with some passion, some compassion, some humor, and some style.” This statement illustrates the mindset we want all members of our school community to instill in their daily interactions.

Please see the information noted below to ensure a smooth start to the 2019-20 school year.

Sincerely,

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## Grade 9 Information

**August 21 and 22 8:00 a.m. - 12:00 p.m.** Our school counselors and student volunteers, known as Warde Student Advisors, have planned an informative and welcoming orientation program that will be on-going throughout the early part of this school year. For instance, Warde Student Advisors will be utilizing students' schedules to facilitate tours of our school. Additionally, pictures are taken for FWHS ID, which serve as library cards, bus passes, textbook checkout and student activity passes.

**August 28 7:30—11:45 Orientation Day for Grade 9 students only.** The program will begin with a meeting in the Auditorium starting promptly at 7:30 a.m., followed by an extended homeroom period. Students will then proceed through a shortened schedule affording them the opportunity to meet all their teachers and find all their classrooms before the upper class students arrive the next day. The day will conclude with a PTA sponsored class picnic in the courtyard from 11:15—11:45. *There is no school bus service on this day; students' families are responsible for transportation.*

**Parent Chromebook Presentation:** As part of FPS innovative learning initiative, grade 9 students will be receiving their Chromebook at the beginning of the school year. In order to support our families with this program we are offering an informational session prior to open house on Thursday September 5, 2019 starting at 6:00 p.m. All parents/guardians are encouraged to attend.

## Schedules for the Opening of School

### August 29 ALL STUDENTS

Day 1/3			
<b>7:30 – 8:30</b> Senior - 7:40 Junior - 8:10		Homeroom	
<b>8:35 – 9:33</b> A: 8:35 – 9:01 B: 9:04 – 9:33		1	
<b>9:38-10:37</b> A: 9:38 – 10:13 B: 10:16 – 10:37		2	
<b>LUNCH</b> 10:39 11:09	<b>CLASS</b> 10:42 11:25	<b>CLASS</b> 10:42 12:08	3
<b>CLASS</b> 11:14 12:40	<b>LUNCH</b> 11:25 11:55	<b>CLASS</b> 11:59 – 12:40	
<b>12:45 – 2:10</b> A: 12:45 – 1:26 B: 1:29 – 2:10		4	

### August 30 ALL STUDENTS

Day 2/4			
<b>7:30 – 8:49</b> A: 7:30 – 8:08 B: 8:11 – 8:49		1	
<b>8:54 – 10:13</b> A: 8:54 – 9:32 B: 9:35 – 10:13		2	
<b>10:18 – 10:50</b> Sophomore - 10:30		Homeroom	
<b>LUNCH</b> 10:52 11:22	<b>CLASS</b> 10:55 11:35	<b>CLASS</b> 10:55 12:14	3
<b>CLASS</b> 11:27 12:46	<b>LUNCH</b> 11:35 12:05	<b>LUNCH</b> 12:07 12:46	
<b>12:51 – 2:10</b> A: 12:51 – 1:29 B: 1:32 - 2:10		4	

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## Warde Week Ahead Message – **NEW**

I am excited to introduce the “Warde Week Ahead” phone call. I will utilize Infinite Campus to send home a weekly phone call highlighting some of the essential events that will be taking place at Warde. For example, you will receive a brief message every Sunday night at 6:30 p.m. This communication will commence Sunday August 25, 2019. If you choose to opt out of this announcement please click [here](#), and select the demographics tab, and unselect the check mark titled voice.

## Infinite Campus Portal and Emergency Information

Students can access their class schedule via the Infinite Campus Portal on Wednesday, August 21, 2019. Please click [here](#) for access. Additionally, to ensure that all students have accurate and up-to-date emergency information on file, parents are required to update the contact and demographic information in Infinite Campus. We will be using IC to contact families for school cancellations, delays and emergency notifications. IC is also your portal for attendance and grade information. Please confirm we have accurate telephone and email information by logging on and checking your entries on the tabs called “Family Members”, “Contact Preferences”, and “Household Information”. Accurate telephone numbers are essential for our nurses and house offices, accurate emails ensure timely communication, and important school updates from our staff. If there are no changes and you are actively using it, your information should carry over. For first-time users, please go to [fairfieldschools.org](http://fairfieldschools.org) and click on “Infinite Campus” under Parent Resources for a guide to get started. Please click [here](#) for access.

## Chromebooks

Students in grades 10, 11, and 12 are reminded to bring their Chromebook to school. Grade 9 students will be provided information on receiving their Chromebook once school starts.

## Open House

**Thursday, September 5**

**6:30 p.m. – 9:15 p.m.**

Parents are cordially invited and strongly encouraged to attend our **Annual Open House will be held on September 5 from 6:30 p.m. to 9:15 p.m.**

The program will begin in the auditorium with welcoming remarks and an overview of the school year by school administrators and PTA representatives.

Parents will then follow their students’ schedules, meet the faculty, and learn about course content and expectations in abbreviated class periods.

Schedules and other information will be distributed in homerooms.

Parents can avoid being late to first period if they know their student’s homeroom before coming to school that evening.

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## Athletics

Please be sure your child registered through our online registration that can be found on the athletic page of our school website.

Please click [here](#) for access. Also, student-athletes must have a current physical on file with Warde's school nurse prior to trying out.

For coaches' contact information and updated tryout times and locations go to the team pages on our athletic webpage.

Finally, our state-mandated preseason parent meeting for all fall sports will be on **Tuesday, September 10, 2019 at 7:00 p.m.** in the auditorium with team meetings to follow.

## Student Parent Handbook

We strive to foster a school climate where all students feel safe, valued, and respected. To that end, this handbook communicates the expectations we have for our student body. The policies, procedures, and information articulated in this book outline the fundamentals for a successful year. Specifically, the rules that need to be followed in order to ensure a safe and orderly school environment. Please make sure you have a clear understanding of these guidelines and reference this resource throughout the school year. Please click [here](#) for access.

## Absence Reporting

Parents are expected to call or otherwise communicate with their child's house office on each day they are absent, tardy, or being dismissed early from school. For your convenience, each house office has voice mail during non-school hours.

**Fitts: 255-8364   Townsend: 255-8362   Pequot: 255-8350**

Failure to report absences to the school may cause a student to lose credit in accordance with the attendance policy. Please refer to the Student Parent Handbook for details.

## Student Activity Period – **New Time**

Activity period will occur two Wednesdays a month from 7:30 a.m. to 7:50 a.m. All of the activity dates are listed on the school calendar, which is accessible on the school website.

## Safety and Security

We continue to make improvements in our school protocols and physical plant. All visitors to our building are required to enter through the main entrance near the flagpole, stop at the security desk to show identification, and sign in. We ask that all students work with us in maintaining our safe environment. Do not open outside doors for anyone, politely direct them to the Main Office entrance. Students must present an ID to the security guard at the front entrance if they are arriving after our entrance doors have been closed.

## Entrances

There will be three entrances to our school in the morning: Main Entrance, Bus Loop Entrance, and Rear Townsend Entrance. All other doors will be locked.

## Campus and School Grounds Regulations

We want our students to take full advantage of the many resources for learning and to remain safe throughout the school day. Fairfield Warde High School is a closed campus.

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In addition, students are not permitted to leave school grounds or to be in the parking areas during the school day. Once students arrive at school they are required to stay until their dismissal time. Appointments that must be scheduled during the school day require an early dismissal pass.

## Parking

Students who plan to drive to school must register their vehicle, obtain a parking sticker and pay the fee of \$150.00. They will then be assigned a specific space. This process will be handled through the Dean's office in each house. All obligations must be paid before purchasing a parking permit.

## Traffic Patterns

The Fairfield Police Department and town engineering department help to determine the traffic patterns for our school. The drop off location for student is located in the circle near the front entrance of FWHS by the flag pole. Access to this area is from Melville Avenue. Parents dropping off should pull as far as possible into the circle before stopping to drop off students. Only faculty/staff should be using the back entrance behind Fitts House on Melville Avenue. Students driving to school should use one of the two Knapps Highway entrances to the student parking lots. All drivers are advised to comply with the established traffic pattern and regulations for the safety of pedestrians and drivers on and around school grounds. Please do not use the back entrance to drop off students. Students should also be picked up in the front of the building. Police will be taking enforcement action on violations such as speeding and/or reckless driving on and around school property.

## Social Media

Warde Administration



Fairfield Warde PTA



Warde Student Activities



Warde Athletics

