

Staff: 5 horizontal lines and 4 spaces

Half Rest: pause equal in time to half note

Hold duration of note or rest should be extended

**f** Forte: loud, powerful

G Clef or Treble Clef

Quarter Note: one-quarter value of whole note

Tie: to be played as one note

**ff** Fortissimo: very loud

Measure: space between 2 adjacent bars

Dotted Quarter Note: dot increases length of note by one-half

Triplet: played in time of two notes of same value

**mf** Mezzo-Forte: moderately loud

Letters of lines of Treble Clef

Quarter Rest: pause equal to quarter note

Slur: transition should be smooth

First Ending: repeat and take second ending

Letters of spaces of Treble Clef

Eighth Note: one-eighth value of whole note

Staccato: distinct, disconnected

**a tempo**

In Time: return to regular tempo

F Clef or Bass Clef

Eight Rest: pause equal to eighth note

Legato: very smooth and connected

**rit.**

Ritardando: gradually slower

Letters of lines of Bass Clef

Sixteenth Note: one-sixteenth value of whole note

Accent: emphasize by stress or touch

**D.C.**

Da Capo: repeat from the beginning

Letters of spaces of Bass Clef

Sixteenth Rest: pause equal to sixteenth note

Four-Four Time: four quarter notes to a measure

**cresc.**

Crescendo: increasing in loudness

Double Bar: end of a section or piece

Sharp: raises note one-half tone

Common Time: same as four-four time

**dim.**

Diminuendo: diminishing gradually in loudness

Repeat: a section to be repeated

Double Sharp: raises note one full tone

Six-Eight Time: six eighth notes to a measure

**D.S.**

Da Segno: repeat from the sign :S:

Whole Note: longest note in use

Natural: cancels effect of sharp or flat

Piano: soft

**allFine**

Grand Staff: Treble and Bass Clefs

Whole Rest: pause equal in value to whole note

Flat: lowers note one-half tone

Pianissimo: very soft

**pp**

Half Note: half the time of whole note

Double Flat: lowers note one full tone

Mezzo-Piano: moderately soft

**mp**

### Key Sheet For Hayes® Music Symbols

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