

February 8, 2019

Dear Parents and Guardians,

9th grade academic course recommendations and student elective requests are made through Infinite Campus. When you log in to the student portal between **February 8th- February 22nd,** you will findthat academic courses for 9th grade, as recommended by your middle school teachers, are listed. All 9thgraders must take an English course (1 credit), a math course (1 credit), a social studies course (1 credit) and a science course (1 credit). If your child is recommended for reading, this course will also be listed (1 credit). If you have questions about the recommended level, please speak with the middle school teacher.

All other courses are electives. ***An elective is considered a yearlong, 1 credit course OR two semester long courses, each .5 credits.*** Elective options were discussed at the 8th Grade Nights and with the middle school counselors through assemblies. Please carefully read the **2019-2020 9th Grade Program of Studies** (POS) that your child has already received, as it is the best resource to provide you with the specific course descriptions and requirements.

Students will enter their elective selections **in school** on Infinite Campus on the following dates:

Team C – February 19

Team Q – February 20

Team R – February 21

Ms. Costa, Mrs. Karolus and several high school counselors will coming in to our computer labs to assist students in entering their selections correctly. At the end of this letter, please find the 9th Grade Course Request Worksheet. **Parents and students should fill this out together BEFORE the above dates**. Students will also have received a hard copy in school. You will need to make decisions about the total number of credits and the specific elective courses desired. Please pay attention to course pre-requisites outlined in the POS and on the worksheet.

Additionally, keep in mind the following important information:

* It is *strongly recommended* that students take a world language. Students can continue their current language of study by requesting Spanish or French III Honors or they can begin a new language by requesting Latin, Chinese, or Italian I. Please note middle teachers will not be making World Language recommendation on Infinite Campus.
* Students can take between one (1) and two and a half (2.5) credits worth of elective courses, in addition to world language or reading. It is important that you select one (1) credit’s worth of electives under Alternate Courses in case your first choices are not available. **If you want a full year or half year Study Hall in lieu of some electives, please add Study Hall 99900 (full year) or Study Hall 99901 (half year) as desired.**
* Even though additional high school elective courses can be viewed on Infinite Campus, only the courses listed on the 9th Grade Course Request Worksheet are available for 9th graders. Please select carefully.
* After students have entered their selections into Infinite Campus at school, parents should review their child’s selections. You and your child can still make changes as necessary from home. If you have questions or concerns, please reach out to your child’s school counselor for assistance.

During the week of February 25th, a Final Course Verification Form, requiring both a student and parent signature will be sent home, listing all the recommended and requested classes. **This form is due back to your child’s homeroom teacher by Monday, March 4, 2019.** Please turn in promptly.

We are here to help. If you or your child experience any difficulties at home with the process, please reach out to your middle school counselor or administrators.

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Use the directions below only if your child needs to make changes to the elective selections they make at school during the week of February 19th.

**Logging into the Infinite Campus Portal**

1. From the portal login screen, students log-in using their **Username** and **Password.**
2. This will bring students to the main portal page where district and school notices will be listed.
3. Click the **Course Registration 19-20** option from the navigation pane on the left of the screen.
4. Any required courses that have been recommended by teachers and inputted by school administrators will be listed in the **Required Courses** list. Students cannot change any required courses listed for them.

**Requesting World Language and Electives Courses**

1. Click the **Course Search** link. A search screen will appear. Courses can be searched by the course name or by the course number. Enter either the **Course Name** (e.g. Intro to Culinary Arts) or **Course Number** (e.g. 68100). *Use the 9th grade worksheet and/or POS as your guide.*
2. Click the **Go** button. Matching course names will appear to the right.
3. Click on the desired course.
4. To request this course as part of the schedule for next year, click the **Request this Course** button.
5. **You can request up to five elective courses totaling up to 2.5 credits in this section –** remember, full year courses are 1 credit while half year courses are .5 credit. If you wish to take a course like Culinary Arts ALL year, you should select Into to Culinary Arts (.5 credit) AND Baking and Pastry (.5 credit). Please note that some electives have a pre-requisite course. **If your preference is to include Study Hall(s) in lieu of some elective, please add Study Hall 99900 (full year) or Study Hall 99901 (half year) as desired.**
6. Please enter your world language course (1 credit) in this section as well.
7. It is also recommended that you pick one (1) credit’s worth of **Alternate courses**. Again, either one full year course or two half year courses. This would only be needed is requested electives are full.
8. When finished requesting courses, click the **Print Request Summary** option to keep for your own records. You do not need to hand this form in.
9. Log-out

**High School 9th Grade Course Request Worksheet 2019-2020**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Possible Career Interest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. How many credits do you want to sign up for?

6.5 = Study hall for one period all year and one period for a semester (minimum required for all students). Must have elective that equals one period all year.

7 = Study hall for one period all year. Will have electives that equal one period all year and one period for a semester.

7.5 = study hall for one period for a semester. Will have electives that equal two periods all year.

8 = no study hall. Will have electives that equal two periods all year plus one period for a semester.

1. List the World Language you would like to enroll in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Are you planning to enroll in a regional program that takes the place of part of your typical academics?

No

Yes

 Regional Center for the Arts

 Regional Program for Marine and Related Studies (Aqua)

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| --- | --- | --- |
| **9th Grade Classes** | **Credit** | **Course Name** |
| English | 1 | **AUTOMATICALLY ENROLLED IN COURSES** |
| Math | 1 |
| Science | 1 |
| Social Studies | 1 |
| PE | .25 |
| Health | .25 |
| World Language/Reading | 1 |  |
| Elective Choice #1 or Study Hall | 0 or .5 or 1 |  |
| Elective Choice #2 or Study Hall | 0 or .5 or 1 |  |
| Elective Choice #3 or Study Hall | 0 or .5 or 1 |  |
| Elective Choice #4 or Study Hall | 0 or .5 or 1 |  |
| Elective Choice #5 or Study Hall | 0 or .5 or 1 |  |
| **TOTAL CREDITS** |  |  This number should equal the box you checked above |
| In the event that the above electives cannot be scheduled, please list the course name for 2 alternate electives in the order of your preference, below. You must select 2 classes you did **NOT** select above.  |
| Alternative Elective #1 | .5 or 1 |  |
| Alternative Elective #2 | .5 or 1 |  |

**Credit Key**

Full Year = 1 credit

1 Semester = .5 credit

1 Quarter = .25 credit

Study Hall = 0 credit

**All elective options are on the back**

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| **Department** | **Course #** | **Course Name** | **Pre-requisite** | **Credit** | **Rank Order****(1=high,5=low)** |
| Art | 72050 | Foundations in 2D Art, Media & Design | None | .5 |  |
| 72100 | Intro to Drawing & Painting | Found. in 2D Art | .5 |  |
| 76900 | Intro to Digital Design | Found. in 2D Art | .5 |  |
| 75000 | Intro to Digital Photography | Found. in 2D Art | .5 |  |
| 76000 | Intro to Darkroom Photography | Found. in 2D Art | .5 |  |
| 72075 | Foundations in 3D Art, Media & Design | None | .5 |  |
| 72450 | Intro to Pottery | Found. in 3D Art | .5 |  |
| 72200 | Intro to Sculpture | Found. in 3D Art | .5 |  |
| Business | 50000 | Intro to Business | None | 1 |  |
| 50100 | Computer Information Systems | None | .5 |  |
| 50300 | Web Design | None | .5 |  |
| 50410 | Computer Games Design/Programming | B or better in Algebra 8 | 1 |  |
| 50700 | Robotic Programming | C or better in Algebra 8 | .5 |  |
| 50800 | AP Computer Science Principles | None | 1 |  |
| Family & Consumer Sciences | 67100 | Fashion & Design I | None | 1 |  |
| 68100 | Intro to Culinary Arts | None | .5 |  |
| 6815568165 | Baking & PastryGlobal Foods | Intro to Culinary Arts | .5.5 |  |
| Music | 71600 | Piano Studio | None | .5 |  |
| 70100 | Concert Band | 8th grade band | 1 |  |
| 70200 | Symphonic Band | 8th grade band | 1 |  |
| 71000 | Concert Orchestra | 8th grade orchestra | 1 |  |
| 70400 | Concert Choir | 8th grade choir | 1 |  |
| 71200 | Vocal Studio | None | .5 |  |
| 71800 | Music Technology I\* | None | .5 |  |
| 71900 | Music Technology II\* | Music Tech I | .5 |  |
| TechnologyEducation | 60100 | CAD & 3D Animation | None | 1 |  |
| 66000 | Computer Engineering I | None | .5 |  |
| 66100 | Computer Engineering II | Computer Engineering I | .5 |  |
| 62100 | Graphic Design Technology I | None | .5 |  |
| 62200 | Graphic Design Technology II | Graphic Design Tech I | .5 |  |
| 64100 | Wood Technology I | None | .5 |  |
| 64200 | Wood Technology II | Wood Technology I | .5 |  |
| 65000 | Engineering Design/Robotics | None | .5 |  |
| 63000 | Home & Auto  | None | .5 |  |
| 63100 | Transportation Technology I | None | .5 |  |
| 63200 | Transportation Technology II | Trans Tech I | .5 |  |
| Theater Arts | 85150 | Acting I | None | .5 |  |
| 85200 | Acting II | Acting I | .5 |  |
| Video & News Production | 85700 | Broadcast Journalism | None | 1 |  |
| 85710 | Video Production | None | .5 |  |
| 85720 | Movie Production | None | .5 |  |
| 85800 | Documentary Production  | None | .5 |  |
| World Lang  | 45600 | Intro for Culture and Community | None | 1 |  |
| 42100 | French I  | None | 1 |  |
| 42200 | French II  | French I or French 10 A or B | 1 |  |
| 42310 | French III Honors | French II or French 20 | 1 |  |
| 40100 | Italian I  | None | 1 |  |
| 43100 | Latin I  | None | 1 |  |
| 45100 | Mandarin (Chinese) I  | None | 1 |  |
| 41100 | Spanish I  | None | 1 |  |
| 41200 | Spanish II  | Spanish I or Spanish 10 A or B | 1 |  |
| 41310 | Spanish III Honors | Spanish II or Spanish 20 | 1 |  |
|  | 99900 | Study Hall Full Year | None | 0 |  |
|  | 99901 | Study Hall Semester | None | 0 |  |

**Elective courses available to Grade 9 students**