

Fairfield Public Schools - Technology Education Lab Safety Contract

Technology Education Laboratories and Workshops contain **potentially** dangerous tools and equipment. They are referred to as potentially dangerous because they can pose a danger if students do not follow proper safety procedures. We want to ensure the safety of every student and we will provide instruction in lab safety as well as the safe use and operation of tools and equipment. In order to maintain a safe learning environment for everyone in the course, students and parents are required to review these safety guidelines, sign this form, and return it to the instructor before using any tools and equipment in the technology lab. **Failure to adhere to these safety guidelines or the safety procedures for tools or equipment may result in dismissal from the course.**

1. I will arrive to class on time ready to learn. I understand that proper attendance is critical to my safety and success in class and will utilize all available class time to the fullest.
2. I will conduct myself in a mature and professional manner at all times. Immature or risky behavior poses a danger to myself and others and will not be tolerated.
3. I will follow all written and verbal directions. If I do not understand any instruction, I will ask the instructor for clarification.
4. I understand that proper clothing must be worn, open toed shoes are not allowed, long hair must be tied back, and the removal of jewelry are necessary in order to ensure my safety.
5. **I will wear protective eyewear** at all times in class whenever tools and equipment in the lab are being used.
6. I will report any injury immediately to the instructor, no matter how small.
7. I will only work with tools, machinery or equipment on which I've been safety trained and authorized to use. Working without the instructor present or with any unauthorized tools, equipment, or materials, is not allowed.
8. Equipment capable of causing serious harm is present in the lab. **I will not endanger myself or another through irresponsible or malicious use. Anyone caught doing so will be subject to disciplinary action including possible removal from class and/or the program.**
9. I will never distract someone while they are using tools or equipment. I understand that I must wait until they are finished and any machine being used, comes to a **complete stop** before I get their attention.
10. I am responsible for the proper care and use of the tools and equipment. Intentional damage or destruction of any class equipment or supplies will not be tolerated.
11. I will immediately report any tools or equipment I suspect may be damaged or in hazardous condition to the instructor.
12. I will clean up after myself and my work area. I will properly dispose of any waste and return all tools to their proper place.
13. I will do my part at the end of each class to maintain a clean and organized lab.
14. Personal property stored in the lab during class will be respected by all students. Tampering with another student's property will not be tolerated.

Please sign and return to your instructor as soon as possible.

I, _____ (student) have read, understand, and agree to follow all of the guidelines of this safety contract, all other lab and power tool safety procedures to be presented, and the school rules. If I fail to do so I will be subject to possible disciplinary action including removal from the course.

(student signature)

(date)

I, _____ (parent or guardian) have reviewed this safety contract with my son or daughter and agree to help the instructor enforce the guidelines of this safety contract, all other lab and power tool safety procedures to be presented, and the school rules. If my son or daughter fails to adhere to this contract they will be subject to possible disciplinary action including removal from the course.

(parent or guardian signature)

(date)