

# BUS CAPTAIN STUDENT REFERRAL LOG

## PHILADELPHIA TRIP BEHAVIOR PLAN

1<sup>st</sup> Incident – Warning

2<sup>nd</sup> Incident – 1 hour with chaperone, bus and/or venue

3<sup>rd</sup> Incident – 3 hours with Bus Captain, phone call home, message given – next incident refer to Steve for ISS or possibility of being sent home.

4<sup>th</sup> Incident – Day of OTS (On Trip Suspension)

5<sup>th</sup> Incident – Student sent home

We have put this plan in place to ensure the safety and well being of our students and chaperones. At any time during the trip we reserve the right to send a student home if their behavior warrants so.

Student Name: \_\_\_\_\_ Bus # \_\_\_\_\_

Chaperone: \_\_\_\_\_ Bus Capt: \_\_\_\_\_

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Date: \_\_\_\_\_

Incident:

\_\_\_\_\_  
\_\_\_\_\_

Action Taken:

\_\_\_\_\_  
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Date: \_\_\_\_\_

Incident:

\_\_\_\_\_  
\_\_\_\_\_

Action Taken:

\_\_\_\_\_

Date: \_\_\_\_\_

Incident:

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Action Taken:

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Date: \_\_\_\_\_

Incident:

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Action Taken:

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Date: \_\_\_\_\_

Incident:

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Action Taken:

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