

ROGER LUDLOWE MIDDLE SCHOOL

689 Unquowa Road

Fairfield, CT 06824-5010

Phone (203) 255-8345 - Fax (203) 255-8214



Megan Tiley, Principal
Ian Banner, Assistant Principal

Steve DeAngelo, Dean of Students
Karin Shaughnessy, Assistant Principal

April 5, 2018

Dear Parents/Guardians,

This letter is to inform you that we will be welcoming a new member to our school community and in your child's classroom. We anticipate that in mid-April, there will be a service dog at RLMS assisting one of our students. The dog, named Aliza Bean, will begin orientation at RLMS with a trained service dog facilitator following our April break.

Importantly, the purpose of service dogs is to perform work or tasks for their handler. Therefore, students, and those visiting the school or school activities, should not play with, pet, or otherwise interact with service dogs so that those dogs can do their important jobs. In addition, service dogs may not have any specific indicators identifying them as a service dog, so students and visitors should assume that any dog in the school is working, and therefore unavailable for interactions with others, unless informed otherwise. At RLMS, we have begun teaching students the expectations surrounding service dogs, including that service dogs are present to "work" and not as pets.

We look forward to this new addition to our school community. Thank you for your understanding and support. Do not hesitate to contact our school nursing office if your child has any health concerns of which you would like us to be aware of. Please feel free to contact me with any questions.

Warm regards,

A handwritten signature in blue ink that reads "Megan Tiley". The signature is fluid and cursive, with the first name being more prominent.

Megan Tiley