

# ***ROGER LUDLOWE MIDDLE SCHOOL***

689 Unquowa Road

Fairfield, CT 06824-5010

Phone (203) 255-8345 - Fax (203) 255-8214



**FAIRFIELD  
PUBLIC SCHOOLS**

Megan Tiley, Principal  
Steve DeAngelo, Assistant Principal

Karin Shaughnessy, Assistant Principal  
Jason Purzycki, Dean of Students

April 5, 2019

Greetings RLMS Parents/Guardians:

I'd like to give a sincere thanks to the RLMS PTSA for their nomination of me to be the 2019 PTA Middle School Principal of the year. While I'm not big on the "spotlight", I'm honored to represent RLMS and the students, staff and parents of our amazing school. I have been truly touched by the outpouring of support for winning this amazing award. A big thank you to the nominating committee of Daina Senatore, Courtney Bradley, Carolyn Knott and Steve DeAngelo. I will certainly enjoy this feather in the RLMS cap!

Mark your calendars for the upcoming production of **Willy Wonka** at RLMS. Productions will be held on April 5<sup>th</sup> and 6<sup>th</sup> at 7:30pm. Tickets are on sale for \$10. Prices for the yearbook have INCREASED as of March 15th. **Yearbooks** can be purchased via the RLMS website for \$40. Don't miss out on the memories of the 2018-2019 school year.

A few reminders around **attendance** as the April break approaches. Students needing to leave school before 2:50 p.m. must bring a note from home to the main office before homeroom on the morning of the early dismissal. The student will "trade in" the early dismissal note from home for a pass from the attendance secretary in order to leave class and meet the parent in the main office at the designated time. Additionally, please call the attendance recording line (255-8403) to report student absences as well as an anticipated late arrival at school. Otherwise, the student will be marked absent and unnecessary calls will be made to your home and/or your place of business.

I would like to emphasize the importance of regular school attendance. We recognize that there are times when illness, a family emergency, or a religious observance makes it necessary for a student to be absent. If you must take your child out of school for a family vacation, it will be the responsibility of the parents and the student to submit a "Notification of Extended Absence". **Extended absence forms can be found on the RLMS website under the "PARENT" link.** It will be the responsibility of the student to check in with his or her teacher prior to their departure and upon their return to school. Students will be responsible for any missed work.

The Smarter Balanced Assessment (SBA) and other assessment schedules are posted on the RLMS webpage. Testing will begin this month. Please be mindful of your child's testing schedule when booking outside appointments.

Do not hesitate to contact me if you have any questions regarding upcoming events at Roger Ludlowe Middle School. GO BULLDOGS!!

Warm regards~

A handwritten signature in black ink that reads "Megan Tiley". The signature is written in a cursive style with a large, looping flourish at the end of the name.

Megan Tiley  
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