

# **ROGER LUDLOWE MIDDLE SCHOOL**

689 Unquowa Road

Fairfield, CT 06824-5010

Phone (203) 255-8345 - Fax (203) 255-8214



**FAIRFIELD  
PUBLIC SCHOOLS**

Megan Tiley, Principal  
Steve DeAngelo, Assistant Principal

Karin Shaughnessy, Assistant Principal  
Jason Purzycki, Dean of Students

April 26, 2019

Dear 8<sup>th</sup> Grade Parents/Guardians,

With the end of the year approaching quickly, we are currently planning an exciting end of year activity for our 8<sup>th</sup> grade students. This year, the 8<sup>th</sup> grade will have a field day held at Holiday Hill Recreation facility on Wednesday, June 5<sup>th</sup>. The trip is a culminating activity for all three Fairfield Middle Schools - Roger Ludlowe Middle School, Tomlinson Middle School, and Fairfield Woods Middle School. It offers the opportunity for students to say goodbye to many middle school friends who may be attending a different high school, as well as the opportunity to meet new friends who will be attending their new high school.

Holiday Hill is a facility located in Prospect, CT. It is a 100-acre facility that offers a wide range of activities including tennis, softball, basketball, bocce, volleyball and swimming (lifeguards are on duty all day). Holiday Hill counselors and an Athletic Director are available to help coordinate and facilitate activities. Please note that students that plan to swim must provide their own bathing suits and towels. There are NO lockers available. Holiday Hill provides a bag check area. We strongly advise that students leave all valuables at home. The 8<sup>th</sup> grade teachers, RLMS Dean and a member of the Administrative team will also be on hand to facilitate activities and ensure the safety of our students.

**The cost of the day (includes admission, all day lunch buffet, and transportation) is \$65 per student.** We are sending this end of year notice early so that we can finalize our plans with the Holiday Hill staff. *Please fill out the linked permission and emergency forms and have your child return BOTH forms to their homeroom teacher no later than Friday, May 10th.* **Checks should be payable to "RLMS".**

Megan Tiley  
Principal

Steve DeAngelo  
Assistant Principal

Karin Shaughnessy  
Assistant Principal

Permission Form - Field Trips

Due back to  
Homeroom Teacher  
by Friday, May 10<sup>TH</sup>

To Parents:

Field trips are an essential although voluntary part of our educational program. During a field trip the student is a responsibility of the school and remains subject to its general control. It is hoped that this field trip will be an enriching experience for your son or daughter.

ROGER LUDLOWE MIDDLE SCHOOL

DATE OF FIELD TRIP: WEDNESDAY, JUNE 5<sup>TH</sup>, 2019

DESTINATION: Holiday Hill Recreation Area Prospect, CT.

PURPOSE OF TRIP: Teambuilding / END OF YEAR / FIELD DAY

PERSON(S) IN CHARGE OF TRIP: MEG Tiley

PERSON(S) IN CHARGE OF MEDICATIONS: MEG Tiley / 8<sup>TH</sup> GRADE Teachers / PARAS

MEANS OF TRANSPORTATION: Bus

TIME OF DEPARTURE: 8:15a.m WHERE: RLMS Bus Loop

APPROXIMATE RETURN TIME: 3:45pm WHERE: RLMS Bus Loop

MEALS - ARRANGEMENTS: All day buffet included in cost\*

COST OF TRIP: \$65.00 (checks payable to RLMS) OTHER ITEMS: \_\_\_\_\_

\* Feel free to contact Holiday Hill @ 1-800-533-0029 if you have food questions.

ALL STUDENTS WHO SELF-ADMINISTER MEDICATION MUST HAVE THAT MEDICATION WITH THEM ON THE DAY OF THE TRIP OR THEY WILL NOT BE ALLOWED TO PARTICIPATE.

----- CUT HERE. -----  
RETAIN TOP FORM FOR REFERENCE

RETURN BOTTOM FORM TO THE TEACHER.

DESTINATION: Holiday Hill DATE: 6/5/2019

Having read the above, I give permission for my son/daughter \_\_\_\_\_  
to participate in this field trip.

Parent's Signature

If necessary, I may be reached by phone at: \_\_\_\_\_

ROGER LUDLOWE MIDDLE SCHOOL  
689 Unquowa Road  
Fairfield, CT 06824-5001

Due back to  
Homeroom Teacher  
by Friday, May 10<sup>TH</sup>

ACTIVITY/FIELD TRIP Holiday Hill Recreation Area

**FIELD TRIP/ACTIVITY EMERGENCY INFORMATION**

To be completed by parent or guardian

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ HR: \_\_\_\_\_ GR: \_\_\_\_\_

Parent's/Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mother's Business Phone: \_\_\_\_\_ Father's Business Phone: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Preferred Hospital: \_\_\_\_\_

Emergency Phone # (Friend/Relative) \_\_\_\_\_

**EXCESS MEDICAL DECLARATION**

Is the student covered under any health/accident insurance prepayable plan? Yes/No \_\_\_\_\_

Name and Address of Insurance Company: \_\_\_\_\_

**PARENTAL PERMISSION**

I give permission for my child to participate. This permission extends to all activities whether conducted on school premises or not. The undersigned hereby agrees to indemnify and hold harmless the Town of Fairfield and the Board of Education of the Town of Fairfield and any of the employees from any claims made by or on behalf of my child or ward for any injuries sustained by him or her arising out of such activity.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Parent/Guardian Signature

(Please return to activity)

**NOTE:** This form must be filled out for any field trip or activity or portion of, involving transportation, which takes place beyond the school day, 8:10 a.m. – 2:50 p.m.

The supervisor in charge of the activity or field trip must keep a copy of this emergency information, for each child, with them during the trip.

# HOLIDAY HILL – Prospect, Connecticut

P.O. Box 338, Cheshire, Connecticut 06410

(203) 272-5358 / (800) 533-0029      OUTING AGREEMENT #2415

In this Outing Agreement, the words “you” and “your” mean **Holiday Hill Management Company**, a Connecticut corporation. The words “I”, “me”, “my”, “mine” and “customer” mean:

**ROGER LUDLOWE MIDDLE SCHOOL 689 UNQUOWA ROAD FAIRFIELD, CT 06824**

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**MEGAN TILEY (203) 255-8345      mtiley@fairfieldschools.org**

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**RESERVATION DATE:** You and I agree that Holiday Hill will be reserved for me on: **WEDNESDAY, JUNE 5, 2019**

**TIMES FOR ENTERING AND LEAVING HOLIDAY HILL:** I will not enter Holiday Hill before **9:00 A.M.** the Entering Time. I also agree to leave Holiday Hill no later than fifteen minutes past **4:00 P.M.** the Leaving Time.

**CATERING ARRANGEMENT:** You and I have agreed on the following catering arrangements:

**9:00 – 11:00 Buffet on Paper**

FRESH DONUTS, DANISH, MUFFINS,  
BAGELS, BUTTER & CREAM CHEESE

**11:00 – 2:00 Buffet on Paper**

NEW ENGLAND CLAM CHOWDER  
WITH OYSTER CRACKERS  
“MAKE YOUR OWN” TACOS  
NACHOS WITH CHEESE & SALSA

**9:00 – 4:00**

POTATO CHIPS, PRETZELS  
COFFEE, TEA, ICE WATER  
COKE, ORANGE, SPRITE, DIET COKE  
ROOT BEER, FRUIT DRINKS

**12:00 - 2:30 Buffet on Paper**

RAW VEGETABLE PLATTER  
GRILLED HOT DOGS  
SAUERKRAUT  
GRILLED HAMBURGERS  
GRILLED CHEESEBURGERS  
SLICED TOMATOES & ONIONS  
PICKLES & RELISHES  
MUSTARD & KETCHUP  
BARBECUED & SOUTHERN FRIED CHICKEN  
POTATO SALAD WITH HARD BOILED EGG  
NEW ENGLAND BAKED BEANS  
FRESH COLE SLAW  
GARDEN SALAD & ASSORTED DRESSINGS  
BAKED PENNE  
CORN ON THE COB & BUTTER

**2:30 – 4:00 Buffet on Paper**

GRILLED HOT DOGS  
SAUERKRAUT  
GRILLED HAMBURGERS  
GRILLED CHEESEBURGERS  
SLICED TOMATOES & ONIONS  
PICKLES & RELISHES  
MUSTARD & KETCHUP  
FRENCH FRIES

**2:00 Buffet on Paper**

WATERMELON WEDGES  
DECORATED SHEET CAKE

**SPECIAL FEATURES ARRANGEMENT:** The following features are included in my price per guest:

Popcorn and Cotton Candy  
Prizes for event winners  
Rock Climbing Wall  
Tie-Dying – *BRING YOUR OWN*  
*T-SHIRTS- Shirts also available for \$10*

Ice Cream Treats from the Truck  
Lake for Boating and Canoeing  
Lifeguards on Duty

Activity Directors to organize events  
A Disc Jockey with Music for Dancing and games  
First Aid Personnel on Duty