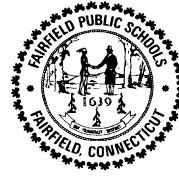


Tomlinson Middle School

200 Unquowa Road
Fairfield, CT 06824-5010
Phone (203) 255-8336
Fax (203) 255-8211



Sally Bonina, Principal

Amanda Kirik, Assistant Principal

Joshua Marko, Dean of Students

September 2014

Dear Parents/Guardian,

In anticipation of the upcoming 8th Grade trip to Philadelphia, please be advised of the following information regarding medication administration on school field trips.

- Connecticut State Law requires the written and signed medication order of a physician as well as the parent's written authorization for all medications to be administered on school trips. This includes prescription and non-prescription drugs such as Tylenol, cough drops, etc.
- All medication forms must be sent to the Health Office for review. All medications must be in their original container.
- **All medications and medication orders must be in the Health Office by Friday, October 10, 2014. Forms and medications received after this date will not be accepted.**
- Please complete one form per medication. Please provide all information requested on the form.
- One medication order form is included with this letter. Please copy this form if you need more than one medication.
- Self-administration of medication means that the student will carry and administer his/her medication without assistance. Self-administration must be authorized by the student's physician and parent and reviewed by the school nurse.
- Please note that if a student already has a medication form and medication in school, no other action is necessary. Those orders and medications will be sent on the field trip automatically.

If you have any questions regarding medication policy, please do not hesitate to call me at 255-8430.

Jill Mitchell RN MSN
Tomlinson Middle School Nurse