

Dear Parents:

On Wednesday, February 10th, we shall practice our lockdown procedures. We shall tell the children that the lockdown is a practice drill. We explain to them ahead of time that there may be a problem either inside the school or in the neighborhood that makes it safer for us to remain inside with our teachers rather than to go outside as we do for the fire drill. During the drill, which takes about 25 minutes, no one will be permitted to enter or exit the school. We apologize for the inconvenience caused to parents, who will not allowed access during the drill.

**Thank you,
Sally Bonina**